

**Minutes of the Lode Tennis Club Committee held on Tuesday 28 May 2019
at 27 Station Road at 7.45pm**

Action by

Present: Jeff Kempster Will Jaggard Sally Jaggard Lesley Pulvertaft
Mo Brown John Lince Denise Bardan

1. The minutes of the committee meeting held on 5 March 2019 were accepted as a true record (after some minor typing corrections of dates and locations in first draft).
2. Following the adoption of the Privacy Statement at the last meeting and finalising the Data Protection processes, the Privacy Statement has now been included on the web site and is now mentioned on every new membership application form. As part of the new Data Protection processes the Tennis Club is committed to ensuring that members' personal information is not made available to any independent outside parties. It was proposed therefore, that Nick Whitehead, who currently oversees all of our website facilities, should be appointed to a newly formed officer position of IT Administrator. This appointment was approved unanimously. Jeff suggested that a suitable amendment to the Club's Constitution should be included on the Agenda for the next AGM. JK
3. The repairs to the fence are currently on hold until the situation with grants and the fence replacement project has been established.
4. Sally reported that the current bank balance (including £40 about to be deposited) is £4,546. The current membership is at least 78 players in 45 member units. This is up slightly on last year (when it was at least 70 members in 40 member units).
5. Jeff proposed, and it was subsequently agreed that (subject to Nick Whitehead confirming that this would not be difficult to program) the Club should introduce a new member status called a Social Member. This category of membership would be aimed at those who no longer want to actively use the court, ie play tennis, but still wanted to take part in social activities, and potentially to assist with other tennis club activities. The Social Member would therefore be a non-paying and non-playing member, but could be included in the automated communications from the web site. JK
6. John reported that the draw for the 2019 competitions had gone well and the matches for this year appeared to be progressing well. JL
7. The Curry Night was a big success and it raised a total of £215 towards club funds.
8. Will had sprayed the moss killer on the court as promised, John had mown the grass around the court and Jeff had sprayed all the weeds around the perimeter of the court (and inside) with Round Up.
9. The arrangements for the Safari Dinner scheduled for 6th July 2019 were discussed. Jeff circulated a draft of the new 2019 form which he was going to post on the website and a draft email that he would send to all the members of the club. After some suggested amendments these were approved. Jeff also suggested that, rather than just relying on the email to members, that specific (and personalised?) invites could be sent out to people making it clear that the event was open to everyone and that friends and family should be encouraged to take part. Also, locations slightly further afield (within reason) could be considered. Lesley reported that due to holiday rearrangements caused by Roger's illness she would not now be able to take part on that date. Sally also mentioned that (as she had said previously) she and Will would probably not be able to take part. As the date of the Safari Dinner had been widely publicised it was agreed that arrangements for it should proceed unless it became apparent nearer the date, that there was insufficient support for it. JK
MB / DB
10. The Open Day arrangements were considered to be relatively straightforward, and the barbecue afterwards would be at Sally & Will's house. SJ

11. The arrangements for the Quiz Night (scheduled for 28th September) were discussed. The Bottisham Sports and Social Club had been booked by Sally and the deposit paid. Jeff had asked Carole Faulkner to be MC, and Ian had agreed to set questions for 2 rounds. Sally & Will volunteered to set questions for one round, and Lesley and John each volunteered to set questions for two rounds. Volunteers were asked to try and think up unusual topics for their rounds which were not just the traditional subjects so the Quiz Night could live up to its billing as a Quiz Night **with a twist**. It was agreed that Jeff & John would co-ordinate the final set of questions, Jeff would be responsible for the scoring. Sally & Lesley kindly volunteered to arrange the food for the supper (more bread than last year). SJ
LP / JL
JK / JL
LP / SJ
12. Jeff had been asked by one member to increase the publicity for the Club Nights which were now on Tuesday evenings. Despite the fact that it had not been included in the Lode Star article for May the first session was still attended by 5 people. Unfortunately, since then, attendances in the last two weeks had declined - (noticeably it was not attended on those two weeks by the member requesting the extra publicity!). Jeff has included Club Nights in the June Lode Star article.
13. Jeff reported that he had failed to submit a report on behalf of the Tennis Club to the Open Meeting of the Parish Council. Unfortunately this had arrived at a difficult time with a lot of diversionary things going on for him. Hopefully this will not have a significant impact.
14. Mo thanked the club for the flowers (arranged by Sally) that she had received (this was Mo's last meeting as a member, following her announcement at the last meeting that she would be leaving).
15. Jeff explained that following communications with ECDC and with the Parish Council, it was apparent that the club should be applying for two different grants - a S106 grant and a Facilities Improvement Grant ("FIG"). Jeff had now obtained the appropriate application forms for both of these and was in the process of completing them. The Parish Council had already been allocated S106 grant money in the past and has indicated that the remaining £1,200 of this money will now be awarded to the tennis club. The club will still have to complete the appropriate forms for this and send them to ECDC. JK
16. The S106 grant system has now been superceded by a Communities Infrastructure Levy ("CIL"), but all the CIL allocations to the Parish Council have already been spent or earmarked for spending. As a result the club would be eligible to apply for a FIG. FIG's can be for between £3,000 and £10,000.
17. Jeff has made a lot of progress with completing the forms, but just needs to resolve some final issues with some difficult questions, for example why we are not providing 3 alternative quotes, (Answer: because no one else provides fencing which incorporates a practice wall). JK
18. Jeff & John had finalised an application to the Lode with Longmeadow Village Trust ("LLVT") for a grant from them. This had been responded to favourably, but the LLVT trustees wanted some further information about the application, and confirmation that the club would be able to match funding against any grant from them. (Even though this appears to contradict LLVT's own Application Evaluation Criteria). Jeff had obtained some of the additional information requested. John will liaise with Coral Hatley concerning our responses to their questions. He will also confirm the date of the next LLVT trustees meeting, which Jeff and John had been invited to attend. JL
JK / JL
19. The next committee meeting will be held on Tuesday 3rd September 2019 immediately following the AGM on the same date. Both meetings will be held at Sally & Will's house with the AGM commencing at 7:30pm. Jeff will arrange an Agenda and Chairman's Report. All
SJ
JK
20. The meeting closed at 9.45pm with thanks to everyone present for their attendance.